



Citizen Liaison Committee Meeting Record

Meeting Date: Mar. 23, 2016

GEH-C: Sara Forsey, manager, community relations & communications
Ted Richardson, manager, nuclear components
Christine Long, manager, shop operations

CLC Members: K. Collins, K. Latimer, M. Smith, L. Tammaro

Absent: M. Park, CLC member
J. Amalraj, Canadian Nuclear Safety Commissions

Observers: -----

ACTION ITEMS

Previous Action Items		
Action Item	Responsible	Status / Notes
1. Newsletter to include summary of emergency response plans. Consider main bullets for transportation plan as opposed to high level overview.	S. Forsey	Open
2. Consider commissioning mural painting of east wall of bridge along Lansdowne.	T. Richardson, S Forsey	Open: Under review. Building 9 is a heritage building and may have specific rules which are the jurisdiction of the City of Toronto. Initial discussions underway with artist – quotes received
3. Consider bouncy castle for 2016 community BBQ	C. Long, S. Forsey	Open – sourcing options and costs
4. Look into small fence for grass area along warehouse on Brandon Ave. to prevent dogs from doing their “business”	T. Richardson	Open
5. Notify CLC members of local GE Volunteers opportunities with GEH-C to participate in	S. Forsey	Ongoing. CLC members invited to join GEH-C at Clean Toronto event
6. Develop CLC terms of reference	S. Forsey	In progress
7. Plan a 2016 community BBQ	S. Forsey	In progress



New Action Items		
8. Invite politicians to community BBQ	S. Forsey	Open
9. Canvas GEH-C employees for local charity/organization ideas	C. Long	Open
10. Create flyer/postcard with BBQ details to distribute to area residents	S. Forsey	Open
11. Ensure gluten-free options are available at community BBQ	S. Forsey	Open
Considerations		
12. Consider creating a colouring book for kids		
13. Consider placing large historic photos on the outside		
14. Consider tying BBQ into supporting a local charity		
15. Consider including GEH-C employee profiles into the newsletters		

DISCUSSION NOTES

The meeting started off with a review of 2016 priorities as agreed upon at the last meeting. Key priorities for 2016 are:

- CLC Terms of Reference (will include recruitment strategy): Drafted by GEH-C with opportunity for CLC members to provide input
 - Update: GEH-C plans to have a draft for review and discussion at the June CLC meeting.
- Continue with community BBQ
 - Update: Planning underway.
- Execute tours of Toronto facility with those who signed up at the 2015 BBQ
 - GEH-C has followed-up with those who signed up at the 2015 BBQ and is planning to provide the tours in the next two months.
- Further explore the development and execution of a public attitude survey
 - Update: Will be looked at with more detail in the second half of the year.

Christine Long provided an update on a recent CNSC Fire Protection Audit which was successful. She also noted that regular training of emergency responders is getting underway and will include Toronto Fire Services, Paramedic Services and Toronto Police. Emergency responders are provided a facility overview, tour and controls required to ensure a safe response (such as wearing boot covers).

The majority of the meeting focused on planning for the 2016 community BBQ. The BBQ date is June 25, 2016 in the parking lot of GEH-C's facility at 1025 Lansdowne Ave. GEH-C confirmed it would follow-up on an idea to include a bouncy castle at the BBQ. A CLC member suggested also including a face painter as another means to appeal to families. GEH-C will look into both of these options and will need to ensure any activities on GEH-C's property meet safety requirements. Another area of discussion revolved around spreading the word about the BBQ to improve attendance. A member suggested inviting local politicians to attend the BBQ as it will also allow them to meet with their constituents and attract more attendance and inviting the police and fire departments. GEH-C can



also mail out post card/invites/flyer to the neighbourhood. There was considerable discussion around selecting a charity or local group/organization to support as a way to make a stronger connection in the community. Some suggestions included local shelters and The Stop. GEH-C will also canvas employees for ideas. It was proposed by a CLC member that money could be raised through a raffle or face painting.

Other BBQ-related discussion items included ensuring there are gluten-free options available, providing CNA booklets and other GEH-C materials to BBQ guests, continue to offer sign-up sheet for tours and invite GEH-C Toronto retirees to the BBQ.

GEH-C updated members that MPP Cristina Martins and MP Julie Dzerowicz have been sent letters inviting them to meet with GEH-C and tour the Toronto facility. GEH-C will work with their offices to schedule these meetings and tours. GEH-C noted that the community newsletter will be issued in the next few weeks once it is done being translated to Portuguese. CLC members received a preview of the newsletter in March and the opportunity to provide feedback.

GEH-C noted its participation in the upcoming Clean Toronto Together event on April 20, 2016 and invited CLC members to join employees as they clean the Primrose Avenue Parkette. One CLC member confirmed participation.

The CLC raised the idea of supporting the creation of a mural on the east wall of the Lansdowne underpass in 2015. GEH-C provided an update on this action item, noting that initial discussions and cost estimates proved to be steep. GEH-C is looking at alternative options and will keep members updated. Some members suggested looking at alternative partnerships with arts schools.

Other points of discussion included suggestions from CLC members for GEH-C's consideration including the creation of a GEH-C colouring book for kids to help tell GEH-C's story; historical photos of the building/area displayed outside and including employee profiles in the newsletters.

Next meeting:

June 1, 2016

6 p.m.