

**Citizen Liaison Committee
Meeting Record**

Meeting Date: March 23, 2017

BWXT: Sara Forsey, manager, community relations & communications
 Dave Snopek, manager, EHS & regulatory affairs
 Mark Beaudon, manager, shop operations
 Mark Ward, president, BWXT NEC
 John MacQuarrie, president, BWXT Canada

CLC Members: K. Collins, K. Latimer, L. Tamaro, M. Smith, S. Capobianco

Observers: J. Amalraj, Canadian Nuclear Safety Commission
 L. Donnelly, Canadian Nuclear Safety Commission

ACTION ITEMS

Previous Action Items		
Action Item	Responsible	Status / Notes
1. Newsletter to include summary of emergency response plans. Consider main bullets for transportation plan as opposed to high level overview.	S. Forsey	Open
2. Look into small fence for grass area along warehouse on Brandon Ave. to prevent dogs from doing their "business"	T. Richardson	Open
3. Notify CLC members of BWXT NEC volunteer activities that CLC member may participate in	S. Forsey	Ongoing
4. Keep CLC members informed of upcoming CNSC reviews	S. Forsey	Ongoing
5. Notify CLC upon closing of acquisition	S. Forsey	CLOSED
6. Communicate acquisition closing to community via a newsletter to generate awareness	S. Forsey	CLOSED
7. Share CLC applications with CLC members for input	S. Forsey	CLOSED
New Action Items		
8. Plan a 2017 community BBQ	S. Forsey	In progress
9. Canvas BWXT NEC employees for local charity/organization ideas	M. Beaudon	Open
10. Continue to explore Public Attitude Surveying	S. Forsey	Open
11. Explore opportunities with Options for Davenport	S. Forsey	Open
12. Explore opportunity with Earls court Park pedestrian paths	S. Forsey	Open
13. Reach out to Pauline Junior Public School	S. Forsey	Open

14. Consider member suggestions for barbeque activities – selfie station, etc.	S. Forsey	Open
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DISCUSSION NOTES

The meeting began with introductions and a safety overview. Following these items, John MacQuarrie, president of BWXT Canada, provided the CLC with an overview of BWXT as this was the first CLC meeting following the successful closing of the acquisition. He explained some of the history of BWXT Canada and shared highlights of the corporate profile, noting that the company employs about 6,000 people worldwide in areas such as engineering, science, skilled trades and administration. BWXT Canada is a subsidiary of BWX Technologies, Inc. (BWXT) which is headquartered in Lynchburg, Virginia. BWXT Canada is headquartered in Cambridge, ON. BWXT Canada and BWXT Nuclear Energy Canada (BWXT NEC) together provide a wide-range of commercial nuclear services and parts and components to CANDU reactors in Canada and internationally. He explained that at the BWXT Canada facility in Cambridge they make steam generators, heat exchangers and dry storage containers for spent fuel among other products. John also shared some Corporate Social Responsibility information with the CLC members, noting that stewardship is one of the company’s core values and this means being dedicated to the long-term well-being of the facilities the company operates, the communities in which they operate and the environment that surrounds them all. He also provided examples of BWXT’s support of its Cambridge community, such as contributions to the United Way, Cambridge Memorial Hospital Foundation and Cambridge Self Help Food Bank.

The discussion shifted to 2017 community engagement activities for BWXT NEC in the Toronto Community. BWXT NEC reviewed activities that occurred in 2016 and presented its commitments to community engagement for 2017. BWXT NEC confirmed that it is in the process of establishing a new volunteer program that encourages and supports employee volunteer activities in the local community. BWXT NEC noted that it will reach out to the local public school again this year to determine if the Company can provide any further support and discuss employee volunteer opportunities at the school such as painting, garden beds, etc. BWXT NEC confirmed it will host a community barbeque, issue community newsletters and continue with the CLC. CLC members were asked for their input on sponsoring community groups/organizations. Once CLC member suggested funding the pedestrian paths in EarlsCourt Park to improve the accessibility of the park. Another suggestion was to support new landscape plans for Oakwood Collegiate Institute. There was discussion about the Davenport Diamond “Super Bridge” Project and a group called Options for Davenport that is looking for mitigation options for the community, a connection with them may create an access point to identifying community needs. In response to a member question, BWXT NEC confirmed that it will also ask its own employees for ideas for sponsoring community groups/organizations.

The discussion turned to planning for the 2017 Community Barbeque. BWXT NEC shared that it is exploring the option of conducting the barbeque on a weekday instead of a Saturday. CLC members agreed that it was worth trying it during the week, and all agreed that if it doesn't work, the barbeques will be on Saturdays in future years. A CLC member suggested having some sort of selfie station for younger people with props, imitation fuel bundles, etc. Another suggestion was t-shirts, something 'cool' they can design, colour, etc.

As a general update, BWXT NEC shared some recent activities at the Toronto facility, highlighting a meeting and tour of the facility in early January with Davenport MP Julie Dzerowicz and that the Company will be submitting its Annual Compliance Report to the CNSC on March 31. BWXT NEC also noted that several CNSC inspections have occurred or scheduled to occur in 2017.

Discussion arose around how BWXT NEC could contribute to school curriculum and the various challenges involved. BWXT NEC will continue to explore this and is supportive of opportunities that support learning.

2017 Meeting Schedule:

June 23, 2017	6 p.m.
Sept. 12, 2017	6 p.m.
Nov. 14, 2017	6 p.m.